REQUEST FOR PROPOSALS (RFP)

FOR THE

USDA RISK MANAGEMENT AGENCY – PASTURE, RANGELAND & FORAGE PROGRAM (PRF) INSURANCE BROKER

STANDING ROCK SIOUX TRIBE
LAND MANAGEMENT AND RESERVATION RESOURCES DEPARTMENT
410 WARRIOR STREET
PO BOX D
FORT YATES, NORTH DAKOTA 58538

DEADLINE: NOVEMBER 16, 2026 @ 4:30 P.M.

PROPOSALS DUE: TUESDAY, November 16, 2026 at 4:30 p.m.

GENERAL INFORMATION:

Date Posted: **November 2, 2026**
Date Closed: **November 16, 2026 @ 4:30 p.m.**

Mailing Address: **Standing Rock Sioux Tribe**
Land Management & Reservation Resources Department
PO Box D
Fort Yates, ND 58538

Hand Deliveries: **410 Warrior Street**
Fort Yates, ND 58538

Email inquiries: cynthia.monteau@standingrock.org

1. INTRODUCTION

The Standing Rock Sioux Tribe ("Tribe") is a federally-recognized Tribe located on the Standing Rock Indian Reservation (Reservation) in south central North Dakota. The Reservation runs along the Missouri River in Sioux and Corson Counties. It spans approximately 2.3 million acres of prairie, rolling hills, and buttes that straddles the North Dakota/South Dakota border. The Reservation consists of eight (8) Districts, that includes three (3) districts in North Dakota and five (5) districts in South Dakota. The Tribal headquarters is located in Fort Yates, North Dakota.

2. POINT OF CONTACT

The Point of Contact ("POC") for this Request for Proposals (RFP) is Cynthia Monteau, Director, Land Management and Reservation Resources Department. Please direct questions to the POC.

Telephone: 701-854-8540

Email: cynthia.monteau@standingrock.org

3. SCOPE OF WORK

To provide insurance coverage on the Tribe's Pasture, Rangeland, and Forage Program (PRF) acres and maximize the indemnity benefits to the Tribe while decreasing the risk of PRF land enrolled in the USDA Rainfall Index PRF Pilot Insurance Program. This USDA PRF Program provides coverage against the lack of rainfall, based on a precipitation index, and subsidizes the cost of insurance that an entity may procure to protect PRF acres grown for the intended use of grazing by livestock or haying. The successful proposal will demonstrate the ability to maximize the indemnity benefits to the Tribe, based upon the proposer's knowledge of the program and skill in selecting the right grids and intervals and

utilizing the support tools such as the historical indices tool to maximize indemnity payments. The successful proposal will receive compensation for their services as allowed by the PRF program.

4. PROPOSAL DEADLINE

The **deadline for receipt of proposals is November 16, 2026** and must be received by the Land Management and Reservation Resources Department, either by hand delivery (5 copies), US mail (must be date stamped by deadline of November 16, 2026), or email (cynthia.monteau@standingrock.org) **no later than 4:30 p.m. central time**. All proposals and accompanying documentation will become the property of the Standing Rock Sioux Tribe (SRST) and will not be returned. Proposer accepts all risk of late delivery of hand delivery, mailed or emailed proposal regardless of fault. Proposals are to be mailed to: Cynthia Monteau, Director, Land Management and Reservation Resources Department, Mail ONLY to PO Box D Fort Yates, ND 58538 or Hand Deliver ONLY to 410 Warrior Street Fort Yates, ND 58538 or by electronic submission to cynthia.monteau@standingrock.org.

TIMELINE

DATE	EVENT
November 2, 2026	RFP Issuance Date
November 16, 2026	RFP due on or before 4:30 p.m. Central Time

5. GENERAL INSTRUCTIONS

Submit five (5) copies of your proposal. Proposals shall be submitted in the following order and format:

- Title Page. Include RFP subject; Name of Respondent(s) Company; Name of Point of Contact, include Address, Telephone, and Email; and Date of Submission
- Transmittal Letter. Summary of understanding of the work to be completed under the RFP and the ability to perform the work within the time period required.
- Table of Contents. To include description and page numbers.
- Profile of the Bidder. Include location of office(s), number of partners, managers, supervisors, senior level staff, and other professional staff. Describe the range of activities performed by your firm, including the capability for determining cost/feasibility of activities performed by your firm, including capability for determining.
- Approach. Provide a detailed and clear description of the approach and methodology for implementing the work, including the method to be used to analyze and develop a recommendation for the Risk Management Agencies (RMA) Pasture, Rangeland, Forage (PRF) Insurance Program within the United States Department of Agriculture. The respondent should include a rationale for using this particular methodology as the best way to develop an accurate and detailed report for review by the SRST Tribal Council.
- Qualifications and Experience of Staff. Include a list of personnel to be used for this work and their qualifications. Resume, including education, licensing information, background accomplishments, relevant continuing professional education and any other pertinent

information must be included for each of the key personnel to work on the project. The Bidders must include a statement in the proposal to the effect that "the key personnel assigned to this project as described in this proposal will not be removed from the Project without prior approval of the SRST.

- Qualifications and Experience of Firm. Company experience which is relevant to the proposed work, i.e. experience with other Tribal entities in developing PRF insurance programs and policies including identifying the information needed for the report, which provided, reviewing and analyzing the information and developing a comprehensive recommendation to maximize the potential benefits of the program.
- Indian Preference. The SRST shall, to the greatest extent feasible, provide preference to Indian-owned economic enterprises and Indian organizations. Projects developed and operated with assistance under 25 CFR Part 1000 are subject to Section 7(b) of the Indian Self-determination and Education Assistance Act (25 U.S.C. 450e(b)). Section 7(b) provides that to the greatest extent feasible, preference shall be given to Indian organizations and Indian-owned economic enterprises in the award of all contracts and subcontracts. If applicable, please include documentation of Indian enrollment
- Cost Proposal. Include a detailed and itemized cost statement showing estimated staff hours and rate(s), delineated by task. Also, include an itemized listing of all other expenses or fees that are anticipated, if any are projected above and beyond the costs already paid by the program.
- References. Include at least three (3) references from other Tribal governments where this same or similar work has been performed.
- Proposed Project Approach. Explain in detail the proposed approach to completing the required work in this RFP.
- Additional Scope Items. Bidder(s) may include additional scope items that are not covered in this RFP for SRST's consideration.

6. QUESTIONS REGARDING THE PROJECT

Requests for interpretation/clarification of this RFP must be emailed to cynthia.monteau@standingrock.org. Unauthorized contact with other tribal employees regarding this RFP may result in disqualification. All oral communications will be considered unofficial and non-binding on the Tribe.

7. EVALUATION PROCEDURES

The evaluation factors reflect a wide range of considerations. Consequently, the SRST may select a proposal that is other than the lowest cost proposal. The objective is to choose the Proposal most capable of providing a reliable and effective proposal within a reasonable budget.

An award will be made to a qualified Indian Bidder with equal experience if the cost of the Indian Bidder's proposal is not more than 10% of the lowest non-Indian Proposal cost.

Evaluation Criteria: The proposals will be evaluated on the basis of the following criteria and point ranges. Maximum Points (100)

i.) Responsiveness of the proposal in clearly stating an understanding of the work to be performed (0-15).
ii.) Reasonableness of overall time estimates as well as the time estimates for each major section of the work to be performed (0-5)
iii.) Qualifications and experience of Bidder(s) (0-20)
iv.) Size and structure of firm and ability to maintain continuity of work (0-5)
v.) Experience of evaluating PRF options, and making recommendations on eligible acreage, project size, coverage level, index intervals, and productivity factor (0-20)
vi.) Qualifications and experience of staff to be assigned; education, position in the firm, and years and type of experience will be considered (0-10)
vii.) Indian preference (5)
viii.) TERO certification documented & included (5)
ix.) Cost (0-10)

8. ACCEPTANCE/REJECTION OF PROPOSALS

The SRST reserves the right to reject any and all proposals, whether or not within applicable cost limits, and to waive any information in the proposals received, whenever such rejection or waiver is in the best interest of the SRST.

9. REQUIRED DESCRIPTIONS AND SPECIFICATIONS

a. Purpose – The purpose of this project is to contract with awarded Bidder(s) who best demonstrate expertise identifying for their client(s) the information and data needed to determine which areas within the reservation's 2.3 million acres is eligible for the PRF program, optimal project size, coverage level, index intervals, and productivity factor which balance risk and potential benefit to be realized from the program. The contract to be used for this work will be the SRST standard form "Consultant Services Agreement."
b. Respondent Capacity to Conduct the Project – The Bidder(s) shall provide evidence of its ability to furnish all qualified personnel, facilities, equipment, and supplies to provide annual recommendations for Tribal participation in the PRF Insurance program on behalf of the SRST.
c. Reports Required – The Bidder(s) shall provide at least quarterly progress reports.
d. Period of Performance - Any contract let from this RFP shall be in effect upon the date of award and shall continue to be in effect until the termination of the Contract. It is anticipated that the project would require annual recommendations and tracking for a minimum of 2 years, with option to renew.
e. Key Personnel – The personnel specified in the Bidder(s)'s proposal is considered to be essential to the work being performed hereunder. Prior to changing any of the individuals specified in the proposal, the Bidder(s) shall notify the POC in advance and

submit a justification for the proposed substitutions by providing sufficient detail (including names, titles, and resumes) to permit the evaluation of the impact on the quality of work performed. No personnel changes shall be made by the Bidder without the prior written consent of the SRST.

f. Payment and Submission of Invoices – Payment for work performed under the contract shall not exceed the agreed upon amount, unless otherwise agreed upon, in writing, by both parties. Payment shall be made to the Bidder(s) based on progress achieved. The Bidder(s) must submit each invoice in sufficient detail to document progress. Invoices will not be accepted on more frequent intervals than once a month. Invoices requesting payments shall be prepared and submitted in duplicate and contain the following information: contract number, detailed description of services and total cost.

10. TERMS AND CONDITIONS

a. Site Visits – The Bidder(s) site visit is not required. By submitting a proposal, the proposer acknowledges that they're satisfied as to the nature of the work.

b. Contractor's Cost to Develop Proposals – Costs for developing proposals in response to the RFP are entirely the obligation of the Bidder(s) and shall not be chargeable in any manner to the SRST.

c. RFP Amendments – the SRST reserves the right to request any Bidder(s) to clarify their proposal or to supply additional information deemed necessary to assist in the evaluation of the proposal. The SRST reserves the right to change the RFP schedule or issue amendments to the RFP at any time. The SRST also reserves the right to cancel or reissue the RFP. It is the responsibility of the bidder to check the SRST's website (https://www.standingrock.org/) for the issuance of any amendments prior to submitting a proposal.

d. Insurance Requirements – The SRST will require the selected Bidder to comply with the insurance requirements. Questions regarding insurance requirements can be directed to the Property and Receiving Department at 701-854-8573.

e. Equal Opportunity Requirements – SRST is an equal opportunity employer and requires all Bidders to comply with policies and regulations concerning equal opportunity. The Bidder(s), in the performance of the contract, agrees not to discriminate in its employment because of the employees or applicant's race, religion, national origin, ancestry, sex, age, or physical handicap.

f. Other Compliance Requirements – the successful proposal will comply with all applicable tribal and federal laws.

g. Proprietary information – All data and information obtained for the purposes of executing the work under this RFP shall be treated as confidential or proprietary and shall be the property of the SRST.

h. Unauthorized Disclosure – During the term of the Bidder's work, or any later time, disclosure of any data or information obtained for the purposes of fulfilling this proposal is prohibited without the written consent of the SRST.

i. Hold Harmless – Bidder shall indemnify and save harmless the SRST, its officers, agents, and employees, from all claims, suits, or actions of every name, kind and description that may be imposed by Bidder.

The SRST reserves the right to:

- Reject any or all responses received as a result of this solicitation;
- To extend the submission due date; and
- To modify, amend, reissue or rewrite the RFP, as needed.

The SRST will not be liable for any costs incurred by Bidder(s) related to the preparation of proposals or for developing and carrying out interview presentations, if needed.

Bidder(s)' submission of a proposal indicates acceptance by the Bidder of the conditions contained in this RFP unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the SRST and the selected Bidder.

11. Selection Process and Criteria

Bidder's proposal shall conform to the RFP requirements. It is imperative that all listed items are included in the proposal. Proposals that do not comply with all requirements or by the proposal deadline will not be considered. The SRST reserves the right to reject any or all proposals without qualifications and to negotiate specific requirements and costs using the selected proposal as a basis.

SRST will review the proposals received and select a Bidder(s) for recommendation to the full SRST Tribal Council based on the following criteria:

A. Ability of Bidder to conform to the RFP requirements - Proposal format and Requirements for submittal details.
B. The specific method or techniques to be employed by the Bidder on the project.
C. Proposed work plan and schedule for completion.
D. Qualifications and experience of the Bidder and individuals who will work on the project.
E. The overall cost of the proposal.
F. Certificate of Insurance.
G. Obtaining a Tribal Employment Rights Office (TERO) Agreement.
H. Obtaining a Tribal Business License.

The SRST reserves the right to request additional information, hold discussions/interviews, and request revised proposals.

12. Withdrawal of Proposal

Submission of a proposal shall constitute a firm offer to SRST for ninety (90) days from the deadline for receipt of proposals. A Bidder may withdraw its proposal any time before the date and time when proposals are due, without prejudice, by submitting a written request for its withdrawal to Cynthia Monteau, Director, Land Management & Reservation Resources Department, at Cynthia.monteau@standingrock.org. A telephone request is unacceptable.

13. Evaluation and Award

Contract award, if made, will be made to the Bidder that submits the proposal considered most advantageous to the SRST based on the criteria set forth above. Bidders shall bear all costs incurred in the preparation of the proposal and participation in the proposal process.

14. Agreement for Professional Services

The selected Bidder(s) will be required to execute a Services Contract with the SRST. A sample Contract for Services Agreement is attached as Attachment "B" so that Bidders will have an opportunity to review the terms and conditions that will be included in the final contractual agreement. If a Bidder desires any additions, deletions or modifications to the form of Agreement, they must submit a request for such additions, deletions, or modifications with their proposal. With the exception of any requests for such additions, deletions, and modifications, the Bidder will, by making a proposal, be deemed to have accepted the form of Agreement.

15. Tribal Employment Rights Office (TERO)

Questions regarding a TERO license and Davis-Bacon wage determination, please call 701-854-7295 or email: acotanny@standingrock.org.

16. Business License

A Tribal Business License is required prior to engaging in business on the Reservation, verification must be provided within 30 days of the effective date of a Contract for Services Agreement. Information may be obtained by contacting the Tribal Tax Department at 701-854-8634 or email at: KTwoBears@standingrock.org.